

I. CALL TO ORDER at 6:05 pm in the basement meeting room of the Fremont Town Hall. Present were Selectmen Brett Hunter, Leon Holmes Sr, and Gene Cordes; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

Holmes discussed the trash and other illegal dumping that is taking place on Shirkin Road and that he would like to revisit gates and bars on this road to prohibit some of the illegal activity. The Police Department is routinely checking the area and several fires and other activity have been located there recently.

The Board asked for Matthew Thomas to do some additional research on the status of voting to close Shirking Road subject to gates and bars. There was lengthy discussion about the Town not being able to spend money to maintain the road. The plan had been (as last decided) for the abutters to get together and install a gate, because the Town cannot spend Town funds or equipment to do so.

Selectmen discussed installation options for a gate and how to send a letter to abutters and get keys. The expense for this was also discussed.

II. ANNOUNCEMENTS

1. This is a work session of the Board.
2. Bulky Day will be held on Saturday May 10, 2014 from 8:00 am to 12 noon.
3. KTM Properties will be working at the Town Hall this weekend to replace the front steps. They anticipate being completed by Monday morning.
4. The 250th Committee plans on installing the bunting on Town Buildings on Sunday May 18, 2014 in preparation for Memorial Day. They are also planning to march in the Memorial Day parade as a group.

III. LIAISON REPORTS

Planning Board meeting of 07 May 2014 – Al Witham was in and will remedy all outstanding issues at his site. Marty Ferwerda was also in asking for relief from the Town Engineer having a visit at his site this year for the outstanding gravel operation due to inactivity.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 01 May 2014. Cordes moved to approve the minutes as written. Hunter seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Policy Review: Selectmen reviewed drafts of the Media Relations Policy and asked for Carlson to make some updates to the formatting of the document for ease of reading. There was discussion about the

policy and Cordes was asked to format his comments into the document using track changes so that all could view the areas of change.

The Town Vehicle Policy was discussed and additional updates made. Again, this will be reviewed again shortly with a “track changes” version for comparison.

Selectmen discussed the Personnel Policy and also reviewed a letter from Greg Huard regarding the changes made to the Town’s previous vacation policy. Selectmen made no decisions on Huard’s letter and will revisit it as they continue to review the Personnel Policy. There was discussion about industry averages in terms of leave time and how it is based (ie: years of service).

2. Selectmen reviewed and signed abatements as previously authorized as follows:

Parcel 01-066 \$491.51 on the 2011 tax lien interest

Parcel 01-067 \$1,327.76 on the 2011 tax lien interest

These are all reductions in interest with conditions that the full amount of the lien and a portion of the interest has been paid. Additional abatements previously reviewed will be processed once the principal payment amounts have been received.

3. Selectmen asked for Carlson to get an update from Building Inspector Bob Meade about the progress on South Road adjacent to the Doucette property.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$18,492.48 and accounts payable manifest \$13,769.10 for the current week dated 09 May 2014. Motion was made by Holmes Sr to approve the manifests. Cordes seconded and the vote was approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

In review of the bills, an invoice from Wayne Copp has been received for the Highway Shed renovations. The Board asked to meet with Mark Pitkin, Leon Holmes Jr and Wayne Copp at the shed next week at 6:00 pm to review progress and discuss the project to date. Building Inspector Bob Meade will also be asked to attend the meeting.

3. Selectmen reviewed the folder of incoming correspondence.

4. Selectmen reviewed and signed a Land Use Change Tax bill and Warrant for parcel 03-015.001.085 for property located at 91-5 Hall Road.

5. Cemetery Trustee updates: The Trustees are suggesting hiring another laborer to help with the seasonal work of cemetery care. The current seasonal employees have had some scheduling changes, and we feel the need for more depth in personnel to be sure we can keep up. There was discussion about the next candidate available from the hiring of the maintenance position. Carlson was authorized to contact her and see about her interest in this position, with a limited number of hours.

The Cemetery Trustees are also discussing updates to the Ordinance which includes the list of rules being added to create one document. They are working on a policy and procedure for having graves opened and prepared for burials, and a pertinent fee schedule. The Trustees are considering an employee to do this, and the Selectmen added the concept of a vendor relationship with a contractor who may have the necessary small equipment to do it.

The Trustees are gathering information from about what other towns do in this regard. More information will be brought back as the Trustees work through this process.

6. Selectmen signed deeds from the auction of 26 April 2014 for the following lots:
 - To Scott C & Michelle P Wason for parcel 03-107.001,
 - To KTM Properties for parcel 03-037.000.006, and
 - To Environmental Restorations Inc for parcel 03-037.000.004.

7. Selectmen discussed at length a request from 250th Committee Chair Matthew Thomas to have the Committee sell their souvenir brochures on Memorial Day at the Meetinghouse prior to the parade arriving at the cemetery. The books are \$3 each and Thomas said they cannot afford to give them away, fearing that people will not take only one.

The Board discussed making general Town event statements following the Memorial Day Parade, and could do so at the Memorial Day event, but they are concerned about doing it during the event on a solemn and patriotic day. The Board does not want to distract from the solemnness of the Memorial Day Program and what it represents. The Board also understands that the 250th event coming up is a big event for the community.

The Board could not come to a consensus about what was appropriate and asked to have Matthew in next week and find some middle ground.

8. Memorial Day Parade: Selectmen discussed some of the program information to date. Jeanne Nygren is still organizing the speakers and those who will do readings. Hunter said that he will do the opening Statement, and if a veteran is not available, Cordes will do introductions throughout the program.

Richard Butler called the meeting at 8:00 pm to report another fire out at the end of Meetinghouse Road at the entrance to the Oak Ridge Town Forest. This fire caused damage to the Conservation Commission sign at the entrance to the Town Forest. This information will be passed on to the Open Space and Conservation Commission Chairs.

Selectmen asked for an update on the estimates for chimney work at the Town Hall. Two have been received thus far, and a call will be placed to the third Fremont vendor to see if they can look at it.

The Board asked for John Millett to look at the library roof so that if any repair work is needed, it could get underway. There was also discussion about the need for paint on the exterior of the Library.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be held on Thursday May 15, 2014 at 6:00 pm.

- IX. ADJOURNMENT** – At 8:15 pm motion was made by Holmes Sr to adjourn the meeting. Cordes seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator